



**Peer Research
Network**

Powered by The Young Foundation



The Young Foundation

Plagiarism Policy

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community-led research

The Young Foundation is a registered charity in England and Wales.
Our charity number is 274345. We are also a company limited by
guarantee. Our company number is 1319183.



Introduction

Plagiarism is when you use someone else's ideas, words, images or other content without acknowledging them in your work.

It includes:

- Copy and pasting (or otherwise closely copying) text written by someone else, including but not limited to content in books, online, or produced by another student
- Using images, figures or data produced by someone else
- Taking an idea from someone else and representing it as your own
- Paying someone else to write papers or assignments for you

You can avoid plagiarism by making sure you always fully cite your sources and use conventions such as quotation marks appropriately.

When you submit your work for assessment, you will be asked to confirm that it has been produced independently by you. To avoid committing plagiarism, this means that you must credit where you are quoting or referring to the work of others.

Actions in response to suspected plagiarism

If an assessor suspects plagiarism in work submitted to The Young Foundation, we will take the following steps:

1. The assessor will inform the Lead Assessor internally. The Lead Assessor will review the evidence available and agree next steps
2. If plagiarism is still suspected, The Young Foundation will engage with the student's tutor/mentor to confirm that training on avoiding plagiarism was delivered
3. The Young Foundation will provide a written summary of why plagiarism is suspected
4. The student and tutor will then be invited to submit a response to the summary

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5. A team of two assessors will then determine whether they consider plagiarism to have occurred and the severity of any misconduct. The decision of the Lead Assessor will be final in the event of disagreement.

Penalties for plagiarism

If it is concluded that plagiarism has occurred, the following penalties may be applied, depending on the severity of the incident.

- Compulsory session with mentor/tutor to consolidate understanding of plagiarism; opportunity to resubmit assignment
- Compulsory session with mentor/tutor to consolidate understanding of plagiarism; requirement to re-take the module
- Mark of zero applied and required to withdraw from the course

These penalties are indicative and not mandatory and the Lead Assessor has the discretion to adapt these based on individual circumstances.

Right of appeal

A student has the right to appeal against the decision via The Young Foundation's appeals process.

Date policy last reviewed	October 2022
Reviewer	TG
Date of next review	October 2023